

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

WEEKLY MEETING SCHEDULE July 20-24, 2009

MONDAY, JULY 20, 2009

- | | | |
|--------------|-------------------------------|--|
| * 11:00 a.m. | Harbor Commission | Holiday Inn – City Center
Green Bay, WI |
| * 1:30 p.m. | Revolving Loan Fund Committee | Room 200-Northern Bldg.
305 E. Walnut Street |
| * 1:30 p.m. | Solid Waste Board | Materials Recycling Facility
2561 S. Broadway |
| * 3:00 p.m. | Housing Authority | Room 604-City Hall
100 N. Jefferson Street |

TUESDAY, JULY 21, 2009

- | | | |
|-------------|-----------------|--|
| * 5:30 p.m. | Board of Health | Brown County Health Dept.
2 nd Floor Conference Room
610 S. Broadway Street |
|-------------|-----------------|--|

WEDNESDAY, JULY 22, 2009

- | | | |
|-------------|-----------------------------|---|
| * 5:30 p.m. | Human Services Committee | Room 200-Northern Bldg.
305 E. Walnut Street |
| * 7:00 p.m. | Board of Supervisors | Legislative Room 203
100 N. Jefferson Street |

THURSDAY, JULY 23, 2009

- | | | |
|-------------|-----------------------------------|---|
| * 4:30 p.m. | Facility Master Plan Subcommittee | Room 200-Northern Bldg.
305 E. Walnut Street |
| * 5:30 p.m. | Administration Committee | Room 200-Northern Bldg.
305 E. Walnut Street |

FRIDAY, JULY 24, 2009 (No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

"PUBLIC NOTICE OF MEETING"

**PURSUANT TO SECTION 19.84 WIS. STATS., NOTICE IS HEREBY GIVEN TO
THE PUBLIC THAT THE FOLLOWING MEETINGS WILL BE HELD THE WEEK
OF JULY 20-24, 2009.**

PORT AND SOLID WASTE DEPARTMENT

Brown County
2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHEID

PORT AND SOLID WASTE DIRECTOR

PUBLIC NOTICE

BROWN COUNTY HARBOR COMMISSION

Monday, JULY 20, 2009 - 11:00 AM

Holiday Inn - City Centre, Green Bay, WI

AGENDA

1. Roll Call
2. Approval/Modification - Meeting Agenda
3. Approval/Modification - June 8, 2009 Meeting Minutes
4. Annual Election of Officers - President & Vice-President
5. Strategic Plan Subcommittee - Update
6. Foreign Trade Zone Operations Agreement - Request for Approval
7. Cat Island Chain Project - Update
8. 2010 Budget - Request for Approval
9. Director's Report
10. Audit of Bills - Request for Approval
11. Tonnage Report
12. Such Other Matters as are Authorized by Law
13. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend who, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4961, at least two working days in advance of the meeting for special arrangements to be made.

Notice is hereby given that action by the Harbor Commission may be taken on any of the items which are described or listed on the agenda

AGENDA
BROWN COUNTY REVOLVING LOAN FUND COMMITTEE
Monday, July 20, 2009
Northern Building
305 E. Walnut Street, Conference Room 200
Green Bay, WI 54301
1:30 p.m.

ROLL CALL:

Robert Patrickus _____
George Speaker, Chair _____

Lynn VandenLangenberg _____
Ron Van Straten _____

ORDER OF BUSINESS:

1. Approval of the minutes of the June 25, 2009, meeting of the Brown County Revolving Loan Fund Committee.
2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from AB Hospitalities, LLC d/b/a Aloft Hotel – Green Bay.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

3. Other matters.
4. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMITTEE MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 SO THAT ARRANGEMENTS CAN BE MADE.

PORT AND SOLID WASTE DEPARTMENT

Brown County
2561 SOUTH BROADWAY
GREEN BAY, WI 54304
PHONE: (920) 492-4950 FAX: (920) 492-4957

CHARLES J. LARSCHIED
PORT AND SOLID WASTE DIRECTOR

PUBLIC NOTICE

**BROWN COUNTY SOLID WASTE BOARD
MONDAY - JULY 20, 2009**

1:30 p.m. at the Materials Recycling Facility
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – Meeting Minutes *June 15, 2009*
5. Annual Election of Officers
 - a) Chair
 - b) Vice-Chair
 - c) Secretary
6. Resolution to Increase Brown County's Solid Waste Disposal Fee by the Current State of Wisconsin Increase
7. 2010 Budget – Request for Approval
8. Replace Eight Landfill Gas Extraction Wells at the Closed East Landfill for \$225,000 – Request for Approval
9. Director's Report
10. Such Other Matters as Authorized by Law
11. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Solid Waste Department at 492-4950, two (2) working days before the meeting, so that arrangements can be made.

Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, July 20, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS: Darlene Hallet-Chair, Michael Welch-Vice Chair, Tom Diedrick, Paul Kendle, Rich Aicher

APPROVAL OF MINUTES:

1. Approval of the minutes from the June 15, 2009, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

None.

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program.
 - A. Preliminary Applications
 - B. Housing Assistance Payments
 - C. Housing Assistance Unit Count
 - D. Housing Quality Standard Inspection Compliance
 - E. Housing Choice Voucher Administrative Costs and HUD 52681B
 - F. SEMAP Monitoring Report
 - G. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
 - H. Report on the Housing Choice Voucher Home Ownership Option.
3. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

OLD BUSINESS:

None.

NEW BUSINESS:

4. Discussion and action on a recommendation from the Brown County Administration Committee "to direct the Housing Authority to set a goal of setting an average dollar amount to employ all 3,234 housing vouchers, and investigate a standard dual support payment system."

5. Discussion and action on a recommendation from the Brown County Administration Committee "to require that people on the waiting list contact the Housing Authority office each month in order to keep their application active."
6. Discussion and action on a proposal to amend Chapter 8 of the Administrative Plan.
7. Authorization for staff and Commissioners to attend the NAHRO 2009 National Conference entitled "Sustainable Solutions for Today and Tomorrow for Affordable Housing Communities" to be held October 4-6 in Washington D.C.

BILLS:**FINANCIAL REPORT:****STAFF REPORT:**

Any person wishing to attend whom, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting, so that arrangements can be made.

**BROWN COUNTY BOARD OF HEALTH
TUESDAY, JULY 21, 2009
5:30 PM**

Brown County Health Department
610 So Broadway St, 2nd Floor Conference Room
Green Bay, WI 54305
Conference Room Phone #: 920-448-6444

AGENDA

1. Call to Order, Introductions & Board Status Update
2. Approval/ Modification of the Agenda
3. Approval of Minutes of June 9, 2009
4. Approval of Department Proposal for 2010 Budget
5. Director's Report
6. Any Other Business Authorized by Law
7. Adjournment/ Next Meeting

Please RSVP attendance to Juli Gray at 448-6405 no later than 4:30 PM Friday, July 17, 2009. Thank-you!

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Steve Fewell, Vice Chair
Julie Knier, Patrick Moynihan Jr., Pat La Violette
Tom Lund, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, July 22, 2009

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

****PLEASE NOTE TIME****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 24, 2009.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board (June 25, 2009).
 - b. Aging & Disability Resource Center Program Committee (June 25, 2009).
 - c. Human Services Board (June 18, 2009)
2. Update from Captain Dave Konrath, Professional Division of the Sheriff's Dept.

Communications

3. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget (referred from June Human Services Committee).

Aging & Disability Resource Center

4. Grant Application Review (#09-30) MIPPA.

Human Services Dept.

5. Request for Budget Transfer (#09-39): Interdepartmental Transfer (including contingency or general fund transfers): On February 27, 2009, the County Board approved the transfer of Planning, Evaluation and Quality Management Director position from the Human Services table of organization to Human Resources.
6. Decision Regarding Retention of Excess Nursing Home Beds.
7. RFP For Diversion Facility.
8. Family Care Update.
9. Community Treatment Center Update.
10. Mental Health Center Statistics (June 2009).
11. Bellin Psychiatric Monthly Report (June 2009).
12. Approval for New Non-Continuous Vendor.
13. Request for New Vendor Contract.
14. Monthly Contract Update.
15. Director's Report

Health Dept. – No Agenda Items.

Syble Hopp School – No Agenda Items.

Veterans Dept. No Agenda Items.

Other

16. Audit of Bills.
17. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PHONE (920) 448-4013 FAX (920) 448-6221

E-mail bc_county_board@co.brown.wi.us

GUY ZIMA, CHAIR

MARY SCRAY, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, July 22, 2009 @ 7:00p.m.** in Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

**** PRESENTATION ****

"Project Citizen Showcase"
From Green Bay Preble High School

1. **Adoption of Agenda.**
2. **Comments from the Public regarding agenda items only.**
3. **Approval of minutes of June 17, 2009.**
4. **Announcements of Supervisors.**
5. **Communications: (None)**
 - a) **Late Communications:**
6. **Appointments by County Executive:**
 - a) Reappointment of Richard Huxford, Charles Karnopp, and Bill Ullmer to Adjustment Board.
 - b) Appointment of Timothy McNulty to Criminal Justice Coordinating Board.
 - c) Reappointment of Ron Antonneau, Neil McKloskey, Henry Wallace, and William Martens to Harbor Commission.
 - d) Appointment of Robert Jossie to Museum Board.

7. **Reports by:**

- a) County Executive.
- b) Board Chairman.

8. **Other Reports:**

- #8a Treasurer's Financial report for month of December 31, 2008.
- #8b Treasurer's Financial report for month of January 31, 2009.
- #8c Treasurer's Financial report for month of February 28, 2009.
- #8d Treasurer's Financial report for month of March 31, 2009.
- #8e Treasurer's Financial report for month of April 30, 2009.

9. **Standing Committee Reports:**

- a) Report of Administration Committee of June 25, 2009.
- b) Report of Education & Recreation Committee of July 9, 2009.
- c) Report of Executive Committee of July 6, 2009.
- d) Report of Human Services Committee of June 24, 2009.
- e) Report of Planning, Development & Transportation Committee of June 22, 2009
 - i) Report (draft) of Special Planning, Development & Transportation Committee of June 30, 2009.
- f) Report of Public Safety Committee of July 8, 2009.

10. **Resolutions, Ordinances:**

Administration Committee

- a) Resolution re: Opposition to 2009 State Assembly Bill 149 Regarding Interest Rates on Delinquent Property Taxed. (*Motion at committee was: To Approve Opposition to Bill 149*).

Executive Committee

- b) Resolution re: Authority to execute a 2009 Labor Agreement with the Brown County Library Clerk Employees Local 1901, AFSCME, AFL-CIO (*Motion at the June committee meeting: To Approve.*)
- c) Resolution re: Authority to execute a 2009 Labor Agreement with the Brown County Medical Examiner Investigators, Local 1901, AFSCME, AFL-CIO (*Motion at the June committee meeting: To Approve.*)
- d) Resolution re: Establishing a Maximum Rate Assessed Against Municipalities for Contributions to the Wisconsin Retirement System. (*Motion at committee was: To refer this resolution back to put together a resolution that requests that the State of Wisconsin wean themselves from the defined pension program and move to the 457 program for all new employees.*)

Planning, Development & Transportation Committee

- e) Resolution re: Authorizing a Harbor Assistance Program (HAP) Grant Application. (*Motion at committee was: To Approve.*)
- f) Resolution re: Requesting that the State of Wisconsin Department of Transportation Exclude Roundabouts in that portion of the US-41 Project Involving Roads in Brown County. (*No action taken at committee, see PD&T report, Item 20.*)

Special Planning, Development & Transportation Committee

- g) Resolution re: Authorizing an application for a Wisconsin Community Development Block Grant for Economic Development from the Wisconsin Department of Commerce. (*Motion at committee was: To approve for Salm Partners for an amount of \$1,000,000.00.*)

- 11. **Such other matters as authorized by law.**
- 12. **Bills over \$5,000 for period ending June 30, 2009.**
- 13. **Closing Roll Call.**
- 14. **Adjournment to Wednesday, August 19, 2009 at 7:00 p.m., Legislative Room #203, City Hall, 100 North Jefferson Street, Green Bay, Wisconsin.**

Submitted by:

Guy Zima
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda.

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FACILITY MASTER PLAN COMMITTEE

Adam Warpinski, Chair
Carole Andrews, Vice Chair
Jack Krueger, Mike Fleck, Pat Wetzel

FACILITY MASTER PLAN SUBCOMMITTEE

Thursday, July 23, 2009 @ 4:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

1. Call to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of July 7, 2009.
4. Review of Proposed Options for Sheriff's Department Relocation.
5. Such Other Matters as Authorized by Law.

Adam Warpinski, Chair

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeft, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Thursday, July 23, 2009

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of June 25, 2009.
 1. Review of Minutes
 - a. Facility Master Plan (July 7, 2009).

Treasurer

2. Budget Status Financial Report for June 2009 (if available).
3. Treasurer's Financial Report for Month of May.
4. Resolution re: Change in Table of Organization Treasurer's Department.

Human Resources

5. Request for Budget Transfer (#09-39): Interdepartmental Transfer (including contingency or general fund transfers); the transfer of the Planning, Evaluation and Quality Management Director position from the Human Services table of organization to Human Resources.
6. Activity Report for June 2009.

Dept. of Administration

7. 2009 Budget Transfer Log.
8. Grant Application Approval Log.
9. Government Finance Officers Association Award for 2009 Annual Budget.
10. Director's report.
11. Child Support Agency – Budget Status Financial Report for May 31, 2009. No other agenda items.

Corporation Counsel – No agenda items.

County Clerk – No agenda items.

Facility & Park Management - No agenda items.

Other

12. Audit of bills.
13. Such other matters as authorized by law.

Tom Lund, Chair

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JULY 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					COUNTY OFFICES CLOSED	 4th of July
			1	2	3	4
5	Executive Cmte 6pm	Facility Master Plan SubCmte 5:15pm	Public Safety 5pm	Ed & Rec 5:30pm		11
12	6	7	8	9	10	
		Vets' Recognition 5:15pm				
12	13	14	15	16	17	18
19	20	21	Human Svcs 5 PM Board of Supervisors 7pm	Fac. Master Plan 4:30 pm Administration Cmte 5:30pm	24	25
			22	23		
26	Land Con 7pm Plan Develop & Trans 7:30pm	28	29	30	31	
	27					

AUGUST 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
	Executive Cmte 6pm	Vets' Recognition 5:15pm				
9	10	11	12	13	14	15
16	17	18	EMS 1:30pm Board of Supervisors 7pm	Facility Master Plan SubCmte 5:15pm	21	22
			19	20		
23	Land Con 7pm Plan Develop & Trans 7:30pm	25	Human Svc Cmte 6pm	Administration Cmte 5:30pm	28	29
	24		26	27		
30	31					

TABLE OF CONTENTS

COMMITTEE MINUTES

- **Children With Disabilities Education Board (June 23, 2009)**
- **Library Board (June 18, 2009)**

**A copy of the minutes are located on the Brown County website under
http://www.co.brown.wi.us/minutes_and_agendas/**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION

BOARD: A regular meeting was held on: Tuesday, June 23, 2009

Present: J. Van Sistine, B. Clancy, M. Greenlaw, S. King

Excused K. Prast

Also Present: B. Natelle, S. Goron, S. Keckhaver, T. Gehring

1. Call to order – 4:00 p.m. – J. Van Sistine.
2. Action Item: Approval of Board Minutes May 26, 2009: S. King moved to approve the minutes of the May 26, 2009 Board meeting. M. Greenlaw seconded the motion. Motion carried.
3. Correspondence: Thank you letters were read from De Pere Mayor Mike Walsh and Jason Lau, Special Ed Director for West De Pere School District.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. M. Greenlaw seconded the motion. Motion carried.
5. Action Item: Nomination of Officers: B. Clancy moved to nominate J. Van Sistine as Chairperson and K. Prast as Clerk. S. King seconded the motion. Motion carried and passed by unanimous consent.
6. Election of CDEB Officers: B. Clancy moved to elect J. Van Sistine as Chairperson and elect K. Prast as Clerk. S. King seconded the motion. Motion carried and passed by unanimous consent.
7. Action Item: Financial Report: B. Clancy moved to accept and place on file the financial report ending May 30, 2009. M. Greenlaw seconded the motion. Motion carried.
8. Action Item: Donations: Francis Webber donated a golf club bag and numerous golf balls to the Hopp Special Olympic Golf Teams.

Sandy Hagenbach donated a box of freezie pops for the summer programs.

Gary & Lisa Kiley and family held a golf outing to benefit Spring Mander's classroom. The Kiley Family donated the proceeds of \$4,000.

The following donations were received to purchase a digital camera and accessories for Laurie Sukowaty's classroom: Ervin Kerkhoff \$200, Mike Seidl Livestock \$100, John Wagner Farms \$100, and John Schultz \$100.

Amy Barhite donated a Tripp-Trapp chair to the OT/PT Departments.

Carla Lieb donated 3 computer software games for student use.

Dawn Wolfcale donated a large box of yarn.

Kim Nishimoto donated an adaptive sling swing for a classroom.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING JUNE 23, 2009:

Warren Schuster of Greenleaf Landscaping donated his time/labor to install the base for a memorial bench.

Julie Carter of R.R. Donnally donated several boxes of labels and notepads.

The following donations were received for the Pool Fund:

Weyers Family Foundation, Inc. - \$20,000
Donald J. & Darlene M. Long Family Foundation - \$5,000
Leon H. & Clymene M. Bond Foundation - \$17,000
Byron L. Walter Trust - \$10,000

M. Greenlaw moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.

9. Administrators Report:

- a. B. Natelle reported to the Board that the school will be receiving some stimulus dollars from the school districts. The monies are specific to special education and IDEA.
- b. T. Gehring spoke to the Board regarding the annual class trip with his students. After discussion, Board members were in agreement that Mr. Gehring's student's class trip for future years will be to the City of Chicago because of the many offerings of the city. The trip will be referred to as the Chicago Class Trip.

B. Clancy moved to approve the Administrators Report and place on file. M. Greenlaw seconded the motion. Motion carried.

- 10. Reading Only of revised Board Policy 5.11(a) and 5.11(b) Verify Free and Reduced Price Meal Eligibility and Offer vs Serve Food Service Provisions Policy: S Keckhaver explained the changes to the policy to the Board and stated the policy would be presented to the Board for discussion and approval next Board meeting.
- 11. Action Item: Hiring of replacement position: B. Clancy moved to Hire Sara Rusch for the position open due to the resignation of L. Lackey. Ms. Rusch is a recent graduate of U.W.-Oshkosh and comes highly recommended. M. Greenlaw seconded the motion. Motion carried.
- 12. Action Item: Parent Organization: Parents will hold their annual golf outing on July 11th at Hilly Haven Golf Course. They offer a tee time for threesomes. This has been a very success event for the parents.
- 13. Action Item-Replacement position: None.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING JUNE 23, 2009:

14. Action Item: Payment of Bills: S. King moved to pay the bills totaling \$127,024.22 General Fund and \$2,139.60 Pool Fund expenditures for the month ending May 31, 2009. B. Clancy seconded the motion. Motion carried.
15. Adjournment to Executive Session: The board will move to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, negotiations and staff requests. S. King moved to go to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, negotiations and staff requests. B. Clancy seconded the motion. Motion carried.
16. Action Item: Retirement: B. Natelle read a letter from J. Koch who was retiring her position as EC teacher. Mrs. Koch has a long rich history with the County as a teacher of children with Cognitive Disabilities and most recently as a teacher of children 3-5 years old. M. Greenlaw moved to accept the retirement with regret. S. King seconded the position. Motion carried.
17. Action Item: Approval of hiring replacement of position due to retirement: S. Goron presented Nicole Williams, a recent graduate of U.W.-Eau Claire as a replacement for the position vacated by J. Koch. Ms. Williams is an excellent candidate that is highly recommended by the department chair. S. King moved to hire Nicole Williams as EC Teacher. M. Greenlaw seconded the motion. Motion carried.
18. Action Item: 2009-2010 Calendar: B. Clancy moved to set the school calendar as presented. M. Greenlaw seconded the motion. Motion carried.
19. Action item: Adjournment: M. Greenlaw moved to adjourn the meeting at 4:50 p.m. S. King seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on June 18, 2009 at 6:00 p.m. in the Meeting Room of the Weyers-Hilliard Branch, 2680 Riverview Drive, Green Bay, WI

PRESENT: TERRY WATERMOLEN, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, PAUL SCHIERL, DENISE BELLMORE, TONY THEISEN, CARLA BUBOLTZ,

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, BOB ROCQUE, LOUANNE CROWDER (Staff)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVE/MODIFY AGENDA

There were no modifications to the agenda. Motion by Kegel, seconded by Pletcher, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the May 21, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

Louanne Crowder, Weyers-Hilliard branch supervisor welcomed board members to the branch and reported that 115 children had attended two story times that morning. The location continues to be very popular, accounting for 16% of circulation system-wide. Louanne reminded board members that in Spring, 2010 the Weyers-Hilliard branch will celebrate its tenth anniversary.

FACILITIES REPORT

Bob Rocque reported that they have painted all doors/trim at this library, done considerable work on the landscaping, added "Enter" and "Exit" signs on the newly resurfaced and striped parking lot. The pigeon netting attached under the peak in the entryway was also replaced. Outside work and landscaping has been the focus at all locations.

ACCOUNTANT'S REPORT

a. Financial Report:

Motion by Pletcher, seconded by Buboltz to approve the May 2009 financial report. Motion carried.

b. Acceptance of Gifts Grants and Donations:

Motion by Pletcher, seconded by Buboltz to approve the May 2009 Gifts, Grants and Donations as follows:

05/06/09	Volunteer Center- In recognition of Gerri Gribi	100.00	Materials
05/13/09	John Bettinger - In Memory of June & Ivyl	100.00	Materials
05/20/09	Friends of the Brown County Library	924.84	Teen SRP Priizes
05/27/09	Friends of the Brown County Library	800.00	Teen Summer Reading
05/27/09	GGBCF/Wrightstown Area Library Committee	4,657.90	Wri Operating Exp.
05/13/09	Ashwaubenon	24.56	Donation Box
05/06/09	Bookmobile	5.15	Donation Box
05/06/09	East	59.85	Donation Box
05/13/09	Weyers/Hilliard	30.61	Donation Box
05/06/09	Central Circulation	47.46	Donation Box
05/06/09	Kress	23.00	Donation Box
05/06/09	Adult Services	32.58	Donation Box
05/06/09	Pulaski	38.86	Donation Box
05/13/09	Southwest	14.00	Donation Box
05/06/09	Wrightstown	15.14	Donation Box
	Total Donations	\$6,873.95	

Motion carried.

2010 BUDGET

- a. **Performance Measures; Mission Statement; Program Descriptions; Motion** by Pletcher, seconded by Kegel, to approve the 2010 Budget Performance Measures, Mission Statement, and Program Descriptions. **Motion carried.**
- b. **Capital Outlay and Capital Improvements Bonding: Motion** by Buboltz, seconded by Pletcher, to approve the 2010 Budget Non-Outlay and Capital Improvements Bonding Request. **Motion carried.**

DELAYED LIBRARY OPENING FOR STAFF DEVELOPMENT

Motion by Theisen, seconded by Kegel, to approve opening all libraries from 2:00-5:00 p.m., rather than the usual hours, on Friday, September 25, 2009 for staff development and training. Costs for the training will be covered by the Nicolet Federated Library System through the Resource Library Agreement. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM

John Hickey reported that NFLS has almost \$800,000 in restricted and unrestricted funds. It was further explained that the money in the restricted account is not restricted for anything in particular so the total amount is available until it is earmarked for something.

It was suggested a letter be sent to NFLS recommending the purchase of TeleCirc for all NFLS libraries since this is one of the issues with BCL joining OWLSnet. Lynn will draft a letter.

The WI Library System budgets will decrease 3.7% in 2010 and will increase 2.9% in 2011.

DIRECTOR'S REPORT

Lynn attended the NFLS Board meeting with Paul Schierl, Paul Kegel and Sandy Ryczkowski. Next meeting will be in August.

CLOSED SESSION

Motion by Theisen, seconded by Bellmore, to move into closed session pursuant to Section 19.85 (1)(b) WI Statutes, for the purpose of consideration of dismissal, demotion, discipline, or licensing of a public employee – discipline of library employee. Roll call: Aye: Hickey, Schierl; Kegel, Pletcher, Buboltz, La Plante, Bellmore, Watermolen, Theisen; Nay: None. **Motion carried unanimously.**

Motion by Kegel, seconded by Buboltz, was made in closed session to return to open session. Roll call: Aye: Hickey, Schierl; Kegel, Pletcher, Buboltz, La Plante, Bellmore, Watermolen, Theisen; Nay: None. **Motion carried unanimously.**

Motion by Pletcher, seconded by Kegel, that under Brown County Code of Ordinances 4.94 – Grounds for discipline (1)dishonesty or falsification of records, (3)theft or destruction of county equipment or property, (11)failure to follow duly established work rules, policies and procedures; and, Brown County Library Policy N-4 Staff Patron Records – Staff may not alter any information in their own patron records or receive their own fine payments, the Brown County Library Board recommends to the Brown County Human Resources Department the immediate dismissal of the employee discussed during the closed session. **Motion carried.**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Pletcher, seconded by Schierl, to adjourn the meeting. **Motion carried.**

NEXT REGULAR MEETING

July 16, 2009
Central Library Board Room
515 Pine Street, Green Bay
6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Mary Ryan, Recording Secretary

